

AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Type of Information to be Disclosed

Check applicable

- ☐ Office Visits, Specify (Dates _____)
- ☐ Imaging, Specify (Dates _____)
- ☐ Labs, Specify (Dates _____)
- ☐ All medical information in record**
- ☐ Other, Specify:

****Important Note**

Your medical record may include **highly sensitive** information (e.g. mental health history, history of drug or alcohol abuse, HIV, STDs, other sensitive diagnoses). By selecting this option, you agree to release this information as well.

Patient Information

I request access as the ☐ Patient ☐ Parent ☐ Guardian, Representative, or POA (documentation required)

Name of Patient (print clearly)

Date of Birth

Email

Address

City, State, Zip Code

Contact Phone Number

Manner of Information Requested: (charges may apply)

- ☐ Mail ☐ Email ☐ Fax ☐ Pick Up at Practice

Recipient or Sender Information (select one side or the other)

SEND medical information TO <input type="checkbox"/> (Check if same as the above)	RECEIVE medical information FROM (Only use if sending information to ENT Specialists <input type="checkbox"/>
_____ Name of Person or Entity <i>Receiving</i>	_____ Name of Person or Entity <i>Sending</i>
_____ Street Address	_____ Street Address
_____ City, State, Zip Code	_____ City, State, Zip Code
_____ Telephone and Fax, if necessary	_____ Telephone

By signing below I authorize ENT Specialists to release all medical information in the way that I have indicated on this form and certify that I have legal authority under applicable law to make this request on behalf of the patient identified above. I understand that I may revoke this authorization at any time in writing, subject to ENT Specialists's Notice of Privacy Practices. I understand that I can refuse to sign this form and still receive treatment. I understand that ENT Specialists cannot guarantee the recipient will not inappropriately re-disclose this information. I agree that this authorization will expire one (1) year after the date of signing, or after this date or event _____.

Signature of Patient or Representative

Date

Name, Relationship (if not the patient)

FOR OFFICE USE ONLY

Date received:

Approved by:

If denied, reason:

Date records sent: